



Shop 38 Guidelines

Shop 38 is the commercial operation of the Kingaroy Regional Art Gallery, providing a showcase for art, and high-end arts and crafts created within the South Burnett region. The region covers the area of the South Burnett Regional Council, and adjacent districts which have historic links to it - most notably, but not exclusively, the areas around Yarraman and Goomeri

KAT staffs the Gallery, and is responsible for its calendar of events and exhibitions. The Gallery is generously supported by the South Burnett Regional Council.



Kingaroy Regional Art Gallery
126 Haly Street / PO Box 1143
Kingaroy 4610
Tele: 07 4189 9323 Email: kingaroyart@southburnett.qld.gov.au
www.kingaroyart.com.au

Guidelines for Shop 38

(Updated 9 June 2017)

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- 2 Day to day operations of Shop 38 will be in the hands of the Kingaroy Arts Team's (KAT) appointed coordinator, and other members as may be appointed from time to time by KAT's executive.
- 3 Display in Shop 38 is by invitation only, and is on a consignment basis, with the Gallery taking a 20 percent commission on all sales. Invitations will usually be verbal, or by e-mail, and will be issued by one of the executive members on the KAT committee, following regular reviews of the shop's operation.
- 4 **Artwork** will be displayed for a minimum of 3 months, with items sold replaced during the course of this period. The Shop 38 committee may decide to extend the display of any artist's work almost indefinitely, if regular sales occur. Initially artists will be invited to submit 4 to 6 pieces, depending on size, but not all items may be displayed at any one time. (Size may be a limiting factor, with preference normally given to smaller items rather than larger.)
- 5 **Craftwork** will be for an initial 3-month period also, but the quantity accepted may vary considerably, depending on the specific craft. After 3 months, some work may be retained at the Shop 38 committee's discretion, in order to build a thriving commercial operation.
- 6 Artworks **not collected** 3 months after the advised collection date will become the property of KAT, unless arrangements have been negotiated and agreed in writing, without any liability to KAT. After this date, KAT may use or dispose of the work as it determines.
- 7 KAT's members will be given priority over non-member artists and craft-people, but not to the extent that it limits the Shop's commercial appeal.
- 8 Artists and craft-people who rent Gallery Space will also be given special consideration, which may include an invitation to leave items at the end of Exhibitions for transfer to Shop 38 stock.
- 9 Periodically, the Shop 38 committee, working with selected artists or craft-people, may commission special items for a sale or seasonal promotion. In this event, all costs associated with the production of items will be borne by the artist or craft-person.
- 10 Shop 38 will maintain separate ledger accounts for all consigning artists and craft-people, and will aim to pay for all sales as soon as practicable after the end of each month, but normally not later than 10 working days. Payment will be accompanied by an itemised list of sales. Lay-by items will not be paid for until the lay-by is complete.
- 11 The Shop 38 committee will endeavour to offer the public a range of art and craftwork, covering a variety of styles, mediums, and prices in line with Shop 38's *Art for Everyone* policy.
- 12 The Gallery will exercise all reasonable care with consigned work but **will not** be responsible for any loss or damage to work in our custody. It is recommended that exhibitors insure their artwork.

SHOP 38 – CONSIGNOR’S DETAILS

Contact (Name):

Address:

..... Post Code:

PO Box (if applicable):

..... Post Code:

Landline: Mobile:

E-mail:

Bank Account Name:
.....

Bank / Institution:
.....

BSB: _ _ _ _ _

Account Number: _ _ _ _ _

I / We have read the Kingaroy Regional Art Gallery’s Exhibition Guidelines to consigning work to Shop 38 and understand the conditions and agree to abide by them.

Signature:
.....

Date:

